

THE STATE OF TEXAS**COUNTY OF COKE**

On this the 24th day of February, 2025, at 9:00 a.m., the Honorable Commissioners' Court met in regular session in the usual meeting place thereof, the courthouse in Robert Lee, with the following offices of said Court being present and in attendance, to-wit:

Hal Spain	County Judge
Donnie Robertson	Commissioner, Pct. #1
Henry Chisholm	Commissioner, Pct. #2
Kizzie Waggonner	Commissioner, Pct. #3
Danny Webb	Commissioner, Pct. #4

and Jennifer Burdett, Clerk, when the following proceedings were had, to-wit;

The meeting opened with the pledge to the flag and prayer was offered by Judge Spain. Judge Spain announced the presence of a quorum with all members in attendance.

MINUTES APPROVED

Commissioner Waggonner moved to approve the minutes from the previous meeting. The motion was seconded by Commissioner Chisholm. Motion carried. See attachment.

EXTENSION REPORT

No report presented.

COUNTY AUDITOR'S REPORT

County Auditor's Report presented by Auditor Cindy Winchester. See attached.

D.R. REPORT

D.R. Report presented by Judge Spain. See attached.

BURN BAN

No action taken. Burn ban remains in effect.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING
EXTENSION OF WILDFIRE DISASTER DECLARATION FOR COKE COUNTY**

Commissioner Chisholm moved to approve the extension of the Wildfire Disaster Declaration through March 10th, 2025 for Coke County. The motion was seconded by Commissioner Waggonner. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING
PRESENTING THERESE EMERT WITH THE 2025 IRIS STAGNER AWARD
(THIS AWARD IS PRESENTED TO ONE WELLNESS COORDINATOR
RECIPIENT AND IS A STATE-WIDE RECOGNITION OUT OF ALL 254
COUNTIES IN TEXAS).**

Judge Spain presented Therese Emert with the 2025 Iris Stagner Award.

CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING APPOINTING HENRY CHISHOLM AS THE REPRESENTATIVE OF THE COKE COUNTY COMMISSIONER'S COURT TO SERVE ON THE OVERSIGHT BOARD FOR THE CONCHO VALLEY PUBLIC DEFENDER'S OFFICE FOR A TWO-YEAR TERM, BEGINNING JANUARY 1, 2025 AND EXTENDING TO DECEMBER 31, 2026

Commissioner Waggoner moved to approve appointing Commissioner Chisholm as the representative for the Coke County Commissioner's Court to serve on the Oversight Board for the Concho Valley Public Defender's Office for a two-year term, beginning January 1st, 2025 and extending to December 31st, 2026. The motion was seconded by Commissioner Webb. Motion carried.

CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING THE PURCHASE AGREEMENT WITH GRAYBAR FINANCIAL SERVICES (GLOBAL DATA FOR THE SHERIFF'S OFFICE AND JP'S OFFICE)

Commissioner Chisholm moved to approve the purchase agreement with Graybar Financial Services (Global Data for the Sheriff's Office and JP's Office) for \$13,797.42 that will provide the phones and service for 5 years, to be paid for from Sheriff's Office and J.P. Office building repair and maintenance line items effective immediately. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING THE INTERLOCAL AGREEMENT BETWEEN COKE COUNTY SHERIFF'S OFFICE AND THE CITY OF ROBERT LEE AND THE MUTUAL RELEASE AGREEMENT BETWEEN COKE COUNTY AND THE RED CANYON GUN CLUB

Commissioner Chisholm moved to approve both the Interlocal Agreement between Coke County Sheriff's Office and the City of Robert Lee and the Mutual Lease Agreement between Coke County and the Red Canyon Gun Club as presented. The motion was seconded by Commissioner Waggoner. Motion carried. See attachments.

CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING COURTHOUSE MAINTENANCE AGREEMENT WITH CLAWSON MECHANICAL (QUARTERLY FILTER CHANGE)

Commissioner Chisholm moved to approve the Courthouse Maintenance Agreement with Clawson Mechanical as presented, with an effective date of April 1st, 2025 for three years. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING APPROVAL OF A BUDGET AMENDMENT FOR THE SALARY OF THE JP'S ASSISTANT

Commissioner Chisholm moved to approve moving \$5,000.00 from contingency to the J.P. Department's extra labor line for the salary of the J.P.'s assistant to finish paying out that salary for the fiscal year. The motion was seconded by Commissioner Webb. Motion carried.

CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING APPROVAL OF A BUDGET AMENDMENT FOR THE AUDITOR'S OFFICE

Commissioner Chisholm moved to approve moving \$7,000.00 from contingency to the Auditor's office for the County Auditor's insurance coverage for the remainder of the fiscal year. The motion was seconded by Commissioner Waggoner. Motion carried.

CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING ACCEPTING DONATION TO COKE COUNTY SENIOR CENTER

Commissioner Chisholm moved to approve the \$50.00 donation from John Organ to the Coke County Senior Centers. The motion was seconded by Commissioner Webb. Motion carried.

CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING ACCEPTING DONATION OF 21 KEYBOARDS FORM GOODFELLOW AIRFORCE BASE FIRE ACADEMY (SANTIAGO RODRIGUEZ)

Commissioner Waggoner moved to approve accepting the donation of 21 keyboards from Goodfellow Airforce Base Fire Academy. The motion was seconded by Commissioner Webb. Motion carried.

CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING ACCEPTING RESIGNATIONS, NEW HIRES, TERMINATIONS, TRANSFERS, ETC.

None presented.

CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING BUDGET AMENDMENTS AND LINE- ITEM ADJUSTMENTS

Commissioner Chisholm moved to approve the budget amendments and line-item adjustments as presented. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

REPORTS

Treasurer Emert reported to the Court that the picnic table has been ordered and should be here soon. Commissioner Chisholm reported that the paint and insulation at the Rec Hall is complete and the work at the ball fields should be done by Saturday. Judge Spain requested that the Commissioners be thinking about someone to handle the cold weather responsibilities at the senior centers so we don't run into pipes freezing and being unable to serve meals. Judge Spain reminded the court that the food distribution will be in Bronte behind the depot starting at 10:00 a.m. on Tuesday, February 25th.

CONSIDER AND TAKE APPROPRIATE ACTION ON PAYMENT OF BILLS

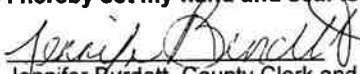
Commissioner Chisholm moved to approve the payment of bills as presented. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

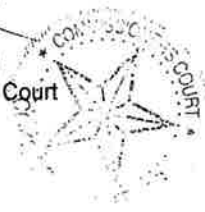
Judge Spain adjourned the regular meeting at 10:24 A.M.

As per HB 2931, Section 4:

I, Jennifer Burdett, County Clerk of Coke County, Texas do hereby attest that this is an accurate accounting of the proceedings of the Commissioners' Court Meeting that met in Regular Session on February 24th, 2025.

I hereby set my hand and seal to this record March 3rd, 2025.


Jennifer Burdett, County Clerk and
Ex-Officio Clerk of Commissioners' Court




Hal Spain, County Judge